



Who we are

The future is bright for tennis in Canada, and you will be right in the middle of it all at Tennis Canada! A national sport organization with a mission to lead the growth of tennis in Canada and a vision to become a world-leading tennis nation, Tennis Canada seeks to grow participation across Canada and develop champions on the international stage. Tennis Canada also owns and operates the Rogers Cup presented by National Bank tournaments in Toronto and Montreal, two of the best-run sporting events in the world which annually bring the globe's best tennis players to Canada. In recent years, Canadian tennis has seen historic achievements, with players reaching Grand Slam finals and record high world rankings, and participation and interest on the rise. Join us as we look to build on this exciting momentum and produce even greater results. We are a team of innovators, who are passionate about our work and pursue excellence together every day.

What we are looking for

Assistant Event Operations Coordinator

Reporting to the Assistant Operations Manager, your main responsibilities are:

- Track and analyze Aviva Centre and Rogers Cup energy consumption, waste and recycling;
- Aid in the identification and evaluation of sustainable initiatives;
- Assist in the development of Rogers Cup way finding signage plan;
- Assist with the York Convocation and Rogers Cup tournament set-up;
- Recruit, hire and supervise a team of 20 students to support the Rogers Cup janitorial program;
- Support the onboarding of all Rogers Cup operations staff (security, janitorial, catering and other).

Who you are

- Good communication skills, both written and oral;
- Effective time management, organization and computer skills;
- The flexibility to work as required within the time commitment requirements necessary for special events.

What's in it for you

- Be part of a dynamic organization that makes a difference across Canada;
- Get in the game! Join the Rogers Cup team;
- Be part of an innovative, vibrant and passionate team;
- Join the organization that sets the standard and always strives for excellence.

Time period and hours

- April 29th - August 23rd, 2019
- Monday to Friday 9:00am - 5:00pm
- Some evening and weekend work is required and extended hours will occur during Rogers Cup & other events

Interested?

Send us your resume at resumes@tenniscanada.com