



Updated September, 2023

Tennis Canada Mission

To lead the growth, development, and promotion of tennis in Canada.

TENNIS CANADA MASTERS TENNIS COMMITTEE

TERMS OF REFERENCE

MANDATE

The Tennis Canada Masters Tennis Committee is a volunteer advisory committee that exists to support, guide and promote Tennis Canada's Masters Tennis programming while fostering a culture of joy and camaraderie.

AUTHORITY

The Tennis Canada Masters Tennis Committee provides a valuable resource, important regional perspective, and critical contact with Masters tennis players. The Committee is an advisory group and as such has no authority to enact policy, but may recommend to Tennis Canada a course of action and/or provide policy advice.

OBJECTIVES

The Tennis Canada Masters Representatives and the Tennis Canada Masters Tennis Committee will provide the mechanism for Masters players to strive to be the best and to compete equally in a social and competitive environment. They will also foster the development of Masters programs (i.e. clinics and leagues) at the grassroots level and work in conjunction with the Provincial Tennis Associations to increase Masters participation at the entry and elite levels.

The Tennis Canada Masters Tennis Committee will operate in a manner that is consistent with Tennis Canada's values of teamwork, passion, integrity, innovation, excellence, and accountability.

MEMBERS' RESPONSIBILITIES

- Act as a liaison between the Masters Tennis Committee and Masters tennis players in their respective regions. Masters tennis players may also take their concerns directly to the Chair of the Tennis Canada Masters Tennis Committee.
- Provide input and recommendations to Tennis Canada about Masters tennis policies and development.
- Help facilitate more grassroots opportunities for recreational players in their region.
- Liaise with their Provincial Tennis Association to help promote and provide more Masters competitive opportunities including the promotion of National & Provincial Masters events in their regions through e-mail communication and personal contact.
- Advise on competitive scheduling issues as they relate to the National Competitive Schedule (Steve Stevens Masters Tennis Championships, Indoor Nationals, and Canadian ITF events).
- Assist Tennis Canada in securing facilities to host events in their respective regions.
- Provide input on seeding for Masters National tournaments to ensure accuracy and reduce the chance of oversight prior to being made public.
- Provide input to Tennis Canada for player awards, events etc.
- Provide input on National Ranking guidelines (Year-End Rankings and National Bank Rankings).
- Provide input to Tennis Canada vis-à-vis the World Teams Selection Committee on International team selection and associated criteria.



COMPOSITION

The Masters Tennis Committee is comprised of a diverse and inclusive group including the Masters Tennis Committee Chair, the Past Tennis Canada Masters Tennis Committee Chair, the Tennis Canada Advisor to Masters Tennis, a Tennis Canada Staff Representative, and 12 Provincial Representatives (one woman and one man) from Tennis Canada's six regions who are enthusiastic and active on the tennis scene.

One member of the Committee will serve as the Secretary.

At the discretion of the Tennis Canada Masters Tennis Committee Chair in consultation with the Tennis Canada Advisor to Masters Tennis, and the Tennis Canada Staff Representative, working groups may be struck to research, form recommendations, and undertake any other matters as requested.

APPOINTMENT

Members of the Tennis Canada Masters Tennis Committee will be appointed by the Tennis Canada Masters Tennis Committee Chair, the Tennis Canada Advisor to Masters Tennis, and the Tennis Canada Staff Representative with consideration of any recommendations from the Provincial Associations.

The Chair of the Tennis Canada Masters Tennis Committee will be appointed by Tennis Canada. The Past Chair of the Tennis Canada Masters Tennis Committee will be an ex-officio member of the Tennis Canada Masters Tennis Committee.

The Secretary will be appointed by the Chair of the Tennis Canada Masters Tennis Committee.

The International Teams Selection Committee will be comprised of the Tennis Canada Masters Tennis Committee Chair, the Tennis Canada Advisor to Masters Tennis, a Tennis Canada Staff Representative and two members of the Masters Tennis Committee appointed, by the Tennis Canada Masters Tennis Committee Chair, the Tennis Canada Advisor to Masters Tennis and the Tennis Canada Staff Representative.

TERM

Beginning in 2024, new members of the Tennis Canada Masters Committee will be appointed for a 3 year term. Upon review by the Tennis Canada Masters Tennis Committee Chair and the Tennis Canada Advisor to Master Tennis, that term may be renewed for a total of 9 years.

The Chair of the Tennis Canada Masters Tennis Committee will be appointed for a 4 year term, up to max of 13 years.

The Past Chair of the Tennis Canada Masters Tennis Committee will also serve as an ex-officio member of the Tennis Canada Masters Tennis Committee for a term of 1 year in order to assist with the successful transition.

MEETINGS

The Committee meets four times per year (3 teleconferences and 1 in-person when possible).

The Secretary of the Committee will take minutes of each meeting, and the Chair will distribute the minutes via email.



The Committee shall operate by consensus, but when a vote is necessary, a majority of votes shall carry a resolution. The 12 Provincial Representative members shall each have one vote and the Chair shall cast the deciding vote should there be a tie. The Tennis Canada Advisor to Masters Tennis and the Tennis Canada Staff Representative do not cast a vote.

All decisions of the Committee will be recorded in the minutes.

REPORTING

The Committee, through the Chair, will report to Tennis Canada via the Tennis Canada Advisor to Masters Tennis.

RESOURCES

The Tennis Canada Masters Tennis Committee will receive the necessary resources from Tennis Canada to fulfill its mandate. Members will be reimbursed for expenses related to in-person meetings per Tennis Canada policy.

EVALUATION

Tennis Canada representatives will evaluate the performance of this Committee on an annual basis. This performance will be assessed against the accomplishment of the “Objectives” on a yearly basis and input from the Masters tennis participant community.

REVIEW

Tennis Canada representatives will review these “Terms of Reference” on an as needed basis.

Any matter arising that is not addressed in these “Terms of Reference” will be determined by Tennis Canada, in consultation with the Tennis Canada Advisor to Masters and the Chair of the Tennis Canada Masters Tennis Committee.